



PRETORIA MUNICIPAL BOWLING CLUB

BY-LAWS IN TERMS OF THE CONSTITUTION

1. OPENING AND CLOSURE OF GREENS AND REGULATION OF PLAY

- 1.1 The Green Keeper, or in his absence a Management Committee Member or Members present, may close a green, or greens or any rink should it be required.
- 1.2 Morning play will be from east to west and afternoon play from north to south unless otherwise specified by the Green Keeper, the Management Committee or any Tournament Committee.
- 1.3 No person will be allowed on the greens wearing shoes or boots not complying to the minimum specifications required to protect the greens against any form of i.e. foot wear with heels and or soles which are grooved more than 1 mm and may cause damage to the greens in any way.
- 1.4 The use of alcohol during any format of play on the greens is strictly forbidden.
- 1.5 No member will be permitted to play on the greens during official playing sessions unless properly dressed according to the specified Club, BGN or BSA dress code. Any bowler who infringes this by-law will be requested by the Duty Steward to leave the green.
- 1.6 Dogs are not allowed on the Club premises except on a leash.
- 1.8 Non playing visitors including children are not allowed at any time to play on the greens or banks. The co-operation of members is requested to prevent infringement of this by-law.
- 1.9 Members are requested to refrain from littering on the greens or banks, and to ensure that cigarette ends, matches and other discarded items are deposited in the receptacles provided on the banks.

2. GENERAL CONDITIONS OF PLAY AND SOCIAL BOWLS

- 2.1 Starting time of play will be on Saturdays at 14:00 and Sundays at 09:00. The draw for social play on Saturday's will take place at 13:45 and for Sundays at 08:45

Play will commence immediately after the draw.

- 2.2 The Management Committee may alter the indicated times should circumstances require it or by arrangement.
- 2.3 All Club social games are to be played on the basis of "tabs-in."
- 2.4 Competitions take precedence over all social bowls in the allocation of rinks.

3. CLUB COMPETITIONS (STRUCTURE AND FORMAT OF COMPETITIONS)

- 3.1 As soon as possible after the Annual General Meeting, the Management Committee will, at its discretion, decide on the following:
 - 3.1.1 Which Club competitions shall be played during the season.
 - 3.1.2 The number of ends to be played in each competition or, where relevant, the number of shots which will constitute the winning score.
 - 3.1.3 How handicaps will be taken into account in competitions, which are played on a handicap basis.
- 3.2 The Competition Secretary will make all decisions made relating to par 3.1 known to members by means of notices. The information will be posted on the Club's official notice board and taken up in the By-laws.
- 3.3 The Men's and Ladies Selection Committee will review the handicap of all members prior to the start of each season. Any changes made will be reflected on the members' boards in the locker room, and on the tabs of the members concerned.
- 3.4 The Competition Secretary with the assistance of any club member(s) will perform the draws for the various competitions as soon as possible after the opening day of the season. The draws will be posted on the notice board in the appropriate locker room. Club members are allowed to attend and observe the draw.

4. ELIGIBILITY TO PLAY

- 4.1 No member whose competition entry fees have not been paid shall be allowed to participate in any of the Club competitions.
- 4.2 Members having dual membership participating in club competitions of their other club will be permitted to enter only those competitions at Pretoria Municipal Bowling Club that he/she did not enter at their other club of origin. Such dual member shall not be allowed to enter the Men's and Ladies Championship Singles at the Pretoria Municipal Bowling Club. Furthermore, such dual member will not be considered for the Comp Air, Best Progress Made, Victor and Victrix trophies.

- 4.3 A player who transfers from another club shall not be eligible to play club competitions and/or league unless a Clearance Certificate has been received from the previous club.
- 4.4 Only members who have played bowls for less than three years, and who have not won a Club novices singles championship, the Club singles championship, the Club championship pairs or any competition at provincial level, may enter competitions intended for Novices (Club Novice Singles Competition). The date on which the Management Committee approved the application will be regarded as the start of the three year cycle.

5. SCHEDULING OF COMPETITIONS

- 5.1 Competitions may be scheduled for Saturdays and Sundays, both in the morning and afternoon.
- 5.2 The Competition Secretary will publicize the club competitions fixtures by means of notices posted on the Club's official notice board (in the locker room).
- 5.3 The Men's and Ladies Drawn Fours Competition will be blitzed and be played only on Saturdays.
- 5.4 The Men's and Ladies Drawn Trips Competition will be blitzed and be played only on Sundays.
- 5.5 All other competitions will either be played on Saturday or Sundays.

6. AVAILABILITY OF COMPETITION ENTRANTS TO PLAY

- 6.1 Members who will not be available for competitions on a given date or dates are required to enter relevant details on the absentee list on the notice board in the appropriate locker room. The closing day and time for such entries will appear on the absentee list. This provision will not be relevant where a competition is played on a pre-scheduled basis. The Management Committee may, at its discretion, apply disciplinary steps considered fair and relevant against any member who is judged to have abused the absentee list. The leave list closes every Saturday at 17:00. If a member is unavailable to play after the leave list has been closed, he/she must inform the Competition Secretary in person. No messages to family members or to officials working at the Club nor emails, whatsapp or other electronic communication will be allowed.
- 6.2 It will be the sole responsibility of the skip (or singles competition entrant) to inform the relevant Competition Secretary, as timeously as is possible, if his/her team is withdrawing from a competition.

7. SEEDING OF MEN'S AND LADIES CHAMPIONSHIP SINGLES

- 7.1 The entries for the Men's and Ladies Championship Singles will be dealt with in accordance with a seeding process. The players who reached the quarter finals (last 8 players) of the previous year are automatically entered in the Championship Singles Competition for the new season as follows:

MEN

The winner and the runner up will be entered in position numbers 1 and 32 (or most appropriate) respectively and the remainder of the seeded players will be entered based upon an open draw in positions 5, 9, 13, 20, 24, and 28. All the other entries will play a preliminary round(s) based upon an open draw. In the event that any number less than the 16 players entered for the new season, then the seeding system fell away and it is an open draw.

LADIES

The winner and the runner up will be entered in position numbers 1 and 16 (or most appropriate) respectively and the remainder of the seeded players will be entered based upon an open draw in positions 3, 5, 7, 10, 12, and 14 and entered into the draw in such a manner that they will not play against each other in this round. All the other entries will play a preliminary round(s) based upon an open draw. In the event that any number less than the 16 players entered for the new season, then the seeding system fell away and it is an open draw.

8. HANDICAP SYSTEM

- 8.1 In all drawn competitions, the combined handicap per team will be applicable. The difference between the combined handicaps of the teams concerned will be added to the lesser handicapped team after completion of the first end.
- 8.3 The handicap of the players as well as their playing positions will be utilized in all drawn competitions.

9. DRAWN COMPETITIONS

- 9.1 All drawn competitions will be based upon the number of full teams. In the event of excess players their names will be listed as reserves for the respective competitions.
- 9.2 Preference will be given to the reserves listed per competition during the application of the substitution rules.

(Note: Every effort will be made in the beginning of the season (prior to the draw) to ensure that all drawn competition teams are full. However, this cannot be guaranteed and there is the possibility that reserves will be listed.)

10. SUBSTITUTES

10.1 DRAWN COMPETITIONS

10.1.1 Substitute(s) shall be allowed for a player (s):

- Who fails to appear ten minutes after the scheduled starting time;
- Due to circumstances had to withdraw from a team.
- In a singles competition – no substitutes will be allowed.
- In all Drawn Competitions (except the Drawn Fours Competition). If both teams need a player and there are not enough players available (2 or more) to be drawn from the bank, then both teams will be scratched. If one team have enough players and the opposing side does not have enough players, then the side with the lesser number of players will be scratched.
- In the Drawn Fours Competition. If both teams need 2 players and there are not enough players (4 or more) available to be drawn from the bank, then both teams will be scratched (read together with the 25% forfeit rule).

10.1.2 Substitutes, as provided for above, will be drawn by the Competition Secretary and or the Duty Steward from available players (preference will be given to the reserves) with the same or lower handicap only, and will play in the position substituted. If such a player is not available, then the team will be scratched, except in the case of drawn fours. If such a player is not available then the team requiring a substitute may play the match and forfeit 25% (twenty five percent) of the total amount of shots at the end of the match, to determine a winner.

10.2 CHAMPIONSHIP COMPETITIONS

10.2.1 Substitute(s) shall be allowed for a player (s):

- Who fails to appear ten minutes after the scheduled starting time;
- Due to circumstances had to withdraw from a team.
- In a singles competition – no substitutes will be allowed.

- In all Championship Competitions. If both teams need a player and there are not enough players available (2 or more) to be drawn from the bank, then both teams will be scratched. If one team has enough players and the opposing side does not have enough players, then the side with the lesser number of players will be scratched.
 - A substitute may play in any position and the team may change their order of play prior to any game.
 - It is the sole responsibility of Championship Competition Teams to ensure that substitutes be arranged to play in the affected team.
- 10.3 A person will not be eligible for substitution if they have been eliminated from the competition (by defeat), or already entered to play with another team.
- 10.4 A substitute will only play for that specific game and thereafter the original player will continue to play with the proviso that such original player did comply with rules 11.1 and 11.2. The substitute cannot be drawn again for the same team.
- 10.5 It is not the duty of the Hon. Competition Secretary to ensure that there are enough players to be drawn from the bank.
- 10.6 A substitute may only become a permanent member of a team with the consent of the Competition Secretary.

11. FORFEITURE OF SCHEDULED MATCHES

- 11.1 In all competitions the failure of any player or players to appear within 10 minutes after the scheduled starting time, then such match shall be forfeited, and the opposing player or team shall receive a walk-over (**read together with the substitution rules**). In the event of a legitimate reason, such forfeit may be reversed and the match re-scheduled, on submission of an excuse acceptable to the Management Committee.
- 11.2 If a player fails to record his/her name timely on the leave list and such player has been carded to play but for own reason(s) cannot play, the rules stipulated in paragraph 10 will be applicable.
- 11.3 In the event of a singles game such player will forfeit the scheduled game.
- 11.4 In all competitions played on a round-robin basis and the player (in the case of singles) or the team is absent at the start of play or withdraw during the round-robin games, such a person or team will be scratched from the competition. All points scored against that individual or team in the competition will be expunged.

- 11.5 No competition will be rescheduled as a result of a member who did not enter his/her name timely on the leave roster. In a singles competition, the opponent will receive a walk-over. In a team's game, the opposing team will receive a walk-over (**read together with the substitution rules**).
- 11.6 During inclement weather no player or team must abandon play unless the Duty Steward called off play for the day (**read together with the duties of the Duty Steward**).

12. LADIES' AND MEN'S SELECTION SUB-COMMITTEE

- 12.1 Nomination of candidates to serve on the sub-committee shall be made at the Annual General Meeting.

In order to qualify for nomination as a selector, a member must:

- Have been a member of the Club for at least one season.
- Have had not less than 5 years bowling experience.
- Have a reasonable knowledge of all members of the Club.
- Be prepared to undertake the duties as prescribed below.

- 12.2 At the Annual General Meeting, the ladies will select the Ladies Selectors. The same applies to the men. The Ladies and Men's Selectors Committee will consist of a **minimum of 3 and a maximum of 5 members**.

- 12.3 The Selector's Committee shall appoint one of its members as Chairperson, who shall then be responsible for conveying all decisions of the sub-committee to the Management Committee. The duties of the Sub-committee shall be as follows:

- 12.4 To select teams on the basis of each candidate's record of achievements and playing form over the previous 3 seasons. This information will be utilized only as a guide to determine the different teams. The Hon. Competition Secretary shall provide the necessary records of achievement.

- 12.5 Review of all existing handicaps, and the allocation of handicaps to members who joined the Club subsequent to the allocation of handicaps by the sub-committee of the previous year.

- 12.6 Selection of team/s for annual matches when applicable and the selection of League Sides.

13. NUMBER OF ENDS/SHOTS TO BE PLAYED PER COMPETITION

13.1 The following competitions with scoring shots/ends are to be played:

Men's and Ladies Championship Singles:	First player to reach 21 shots.
Novices Singles:	First player to reach 21 shots.
Men's and Ladies Handicap Singles:	The difference between the two handicaps of the players will be added to the highest handicapped player and that player must reach that total before the lesser handicapped player scores 21 shots.
Men's and Ladies Championship Pairs:	21 ends
Men's and Ladies Drawn Pairs:	21 ends
Men's and Ladies Drawn Trips:	18 ends
Men's and Ladies Drawn Fours:	21 ends
Men's and Ladies Senior Singles:	First player to reach 21 shots
Open 2 Bowl Pairs:	The scoring will be over ten (10) ends per game with a maximum of 100 shot-points. * Nearest to the Jack = 4 shot-points * Second shot = 3 shot-points * Third shot = 2 shot-points * Fourth shot = 1 shot-point In the event of a no shot, the points for that shot will be shared equally.

Open 2 Bowl Trips: (Only applicable if played by BGN)

The scoring will be over ten (10) ends per game with a maximum of 100 shot-points.

- * Nearest to the Jack = 4 shot-points
- * Second shot = 3 shot-points
- * Third shot = 2 shot-points
- * Fourth shot = 1 shot-point

In the event of a no shot, the points for that shot will be shared equally.

Ladies 2 Bowl Singles:	18 ends
Mixed Pairs:	21 ends
Mixed Trips:	18 ends

14. VICTOR LUDORUM TROPHY (Donated by Massi Rossi)

14.1 Best performance in all competitions (including mixed competitions) that men can enter with the exception of Senior Singles, Novices Singles and the Open 2 Bowl Pairs.

14.2 Point system is as follows, winners of the following:-

- Quarter finals – 3 points. The winner accumulates 3 points, which are carried over to the next round (semi finals).
- Semi finals – 4 points. The winner accumulates a further 4 points in addition to the 3 points carried over from the quarter finals.
- Finals – 5 points. The winner accumulates 5 points in addition to the points carried over from the previous rounds.

Total Points:
 Winner – 12 points
 Runner up – 7 points
 Quarter finals – 3 points

15. VICTRIX LUDORUM TROPHY (Donated by Wendy Steyn)

15.2 Best performance in all competitions that ladies can enter with the exception of Senior Singles, Novices Singles, all Mixed Competitions and the Open 2 Bowl Pairs.

15.3 Point system is as follows:

Championship Singles:	Winner	6
	Runner-up	4
Handicap Singles:	Winner	5
	Runner-up	3
2 Bowl Singles:	Winner	5
	Runner-up	3
Championship Pairs:	Winner	6
	Runner-up	4

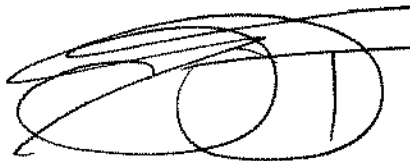
Drawn Pairs:	Winner	4
	Runner-up	3
Drawn Trips:	Winner	4
	Runner-up	3
Drawn Fours	Winner	4
	Runner-up	3

16. COMPAIR TROPHY (Donated by Mike van Rooyen)

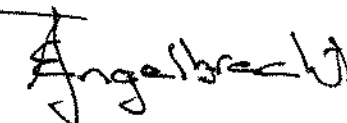
16.1 Criteria for above trophy: If selected for the District, winner or runner-up in Bowls Gauteng North Competitions and higher level competitions.

17. BEST PROGRESS MADE (Donated by Johan Barnard)

17.1 Criteria for above trophy: For any player who made the best progress in all club competitions.



President



Competition Secretary

Date: 11 July 2017